**Sioux Falls Regional Airport Authority**

**Board Meeting Minutes**

**July 25, 2024**

Members Present: Kent Cutler, Blake Curd, and Eric Ellefson

Members Present via Phone: Dan Statema

Staff Present: Dan Letellier and Kristin Elgersma

Guests Present: Aaron Storm – KLJ Engineers, Brad Greguson– SP Plus Parking, Eric Hanson – HDR Engineers, Pat Slater – TSA, and Elizabeth Hertz – Davenport Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Cutler called the meeting to order at 12:01 pm.

1. **Minutes**- Eric Ellefson moved and Dan Statema seconded a motion to approve the minutes of June 27, 2024. Motion Carried.
2. **Bills for Approval**- Eric Ellefson moved and Dan Statema seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda**- Report on Consent Agenda items by the Executive Director. Blake Curd moved, and Eric Ellefson seconded approval of the Consent Agenda. Motion carried.

1. Change Order #16 with Henry Carlson Const. for modifications to the Parking Garage Project. - $0
2. Amendment #5 with KLJ Engineers to the design agreement for the cargo apron expansion. - $57,140.22
3. Ground lease with J & R Aviation, Inc.
4. **Report by Executive Director**-
5. Passenger Traffic – June 2024 – June enplaned passengers jumped 10% vs the same time period last year to 61,601. Total traffic also increased 10.3% or 126,200 travelers through the airport last month. Available seats did increase 8.2%, helping provide more options for our area’s passengers. Parking revenue continues to have a strong rebound with revenue increasing 18.3% and total car count up 9.1%. All other revenue concessions also reflected an increase for the month.
6. Construction Update –
   1. Parking Garage: The parking garage is still on pace for a mid-September completion. The skyway and terminal additional which is considered an alternate to the main project is now scheduled for an early October completion. Work on interior finishes in both the parking garage lobby and terminal additional continue. Exterior lighting and installation of video walls are current focus.
   2. Concourse Expansion – Weitz/Journey Group has been selected to be our CMAR for the project. They are currently going through the design and working on a price for the board to review, hopefully in August. We are also working on applying for the BIL-Airport Terminal (ATP) grant which is competitively awarded.
   3. Sun Country Meeting - Director Letellier and our air service consultant Volaire Aviation met with several schedule planners with Sun Country Airlines about future service to/from FSD. We proposed new seasonal service to San Fransico and Seattle along with a winter schedule with an early morning departure to MSP that would connect to their departing flights to Mexico and the Caribbean. We are hopeful to add new service in the next 12-18 months.
   4. Ramkota Properties – Director Letellier had a meeting this week with Ramkota Properties who operate the Aerostay Hotel at the airport about expanding the property by 25-30 rooms. They currently have around 70 rooms and are looking to expand into the parking lot adjacent to the current structure. Director Letellier will present updated plans for the Board to review and approve in the next few months. Construction could possibly begin next Spring.
   5. City Bus Service – Via Transportation, who is managing the City Bus Service provided a draft agreement for the Board to review that would begin service to the airport in late August with an on-demand option, and then scheduled service this November. Agreement would be for six months in order to gauge the impact to operations at the airport.
7. **Old Business –**
8. Second Reading of an Ordinance to prohibit the introduction of unauthorized items in the secured area – The second reading of the ordinance that would prohibit the introduction of unauthorized items (primarily firearms) into the secured area (passenger terminal apron). No changes from the First Reading which was presented at the June Board meeting. Blake Curd moved, and Eric Ellefson seconded a motion to approve the new ordinance that would prohibit unauthorized items into the secured area. Motion Carried.

1. **New Business**-
2. Agreement with Grand Valley State University to conduct an Economic Impact Study - $20,775.00 - Director Letellier reached out to Christian Glupker, professor at the Siedman College of Business/Grand Valley State University about conducting an Economic Impact Study to determine the annual benefit FSD has on the Sioux Falls Metropolitan area. The State of SD conducted an assessment in 2020 using 2018 data and at that time FSD has an annual benefit of over $400m to the community. In the past six years that number has grown substantially due to inflation and an increase in passenger traffic. The quote received was for $20,775 and would take about 8-10 months. Commissioner Ellefson is in support of the Impact Study to be completed but wanted Director Letellier to reach out to some local SD colleges such as USD. SDSU, and the School of Mines to see if they would have interest in providing us an Economic Impact Study. Director Letellier will research and report back to the Board at the August meeting.
3. **Open Segment**
   * No Comments

Eric Ellefson moved and Blake Curd seconded a motion to adjourn the meeting at 12:39 pm.

Date Secretary

Next Board Meeting: August 22, 2024 – 12:00 pm