

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

December 15, 2022

Members Present: Lon Stroschein, Kent Cutler, and Blake Curd

Members Present via phone: Eric Ellefson and John Taylor

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Jake Braunagel– KLJ Engineers, Brad Greguson– SP Plus.

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:00 pm.

1. **Minutes-** Blake Curd moved and Kent Cutler seconded a motion to approve the minutes of November 17, 2022. Motion Carried.
2. **Bills for Approval-** Blake Curd moved and Kent Cutler seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Eric Ellefson moved and Blake Curd seconded approval of the Consent Agenda. Motion carried.
 - A. Change order #8 – Sunkota Construction – Concourse Remodel. – Reduction (\$38,286.72).
 - B. Change Order #1 – BX Civil Construction – Rwy 15/33 Rehab Project. Reduction (\$35,778.53)
 - C. Change Order #3 – Soukup Construction – Taxiway D/E/F Modification Project. Reduction (\$29,677.89)
 - D. Building Lease Agreement with Matheson’s Flight Extenders.
 - E. Annual AAAE Federal Affairs Memberships - \$11,000.00
 - F. Reimbursable Agreement with the FAA for design review/construction oversight – Cargo Apron Project. - \$147,293.10
 - G. Rates and Charges - 2023
4. **Report by Executive Director-**
 - A. Passenger Traffic and Concession Revenue – November passenger enplanements totaled 50,602 which was an all-time record for November and the 9th consecutive

month of record traffic. Total passengers increased 10.5% ahead of 2021 and 2.5% better than 2019. Parking, Food/Beverage, Car Rental, and Hotel all saw increases while the gift shop saw a slight decrease in sales.

5. Old Business –

A. No Items.

6. New Business –

A. Special Session Schedule – February 7,8, or 9 - Mead and Hunt would like to schedule a special session to provide an update on the Master Plan and review some of the alternatives developed. Due to schedule conflicts in February, Board requested an extension to our regularly scheduled meeting on January 26th to review this information.

7. Open Segment

None

Kent Cutler moved and Eric Ellefson seconded a motion to adjourned the meeting at 12:22 pm.

Date

Secretary

Next Board Meeting: January 26, 2023 12:00 pm