

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

March 23, 2023

Members Present: Lon Stroschein, Eric Ellefson, Kent Cutler, and John Taylor

Staff Present: Dan Letellier and Kristin Elgersma

Guests Present: Jake Braunagel– KLJ Engineers, Brad Greguson– SP Plus, Eric Hanson - HDR

Guests Present on-line: Mike Christensen-Sanford Health

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:00 pm.

1. **Minutes-** Kent Cutler moved and Eric Ellefson seconded a motion to approve the minutes of February 23, 2023. Motion Carried.
2. **Bills for Approval-** Eric Ellefson moved and John Taylor seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Kent Cutler moved and Eric Ellefson seconded approval of items A, C, and D on the Consent Agenda. Item B has been tabled until the April Meeting for more discussion. Motion carried.
 - A. Amendment to State Financial Agreement #716919 to increase grant by \$5,812.92 for a total of \$445,600.86 (Deicing Apron Project)
 - B. Approve transfer of ground lease from Maverick Air Center to Midwest Aviation for parcel at 2 W. Weather Lane.
 - C. Amendment to design agreement for the east-side watermain replacement project. \$7,850.94
 - D. Amendment to Construction Admin Task Order for the Economy Lot Expansion - \$19,477.26
4. **Report by Executive Director-**
 - A. Passenger Traffic and Concession Revenue – February passenger enplanements increased 8.7% over 2022 with a new record of 52,0521 passengers. Total traffic improved 10% and year to date enplanements are up 15.3%. Increase in traffic has translated in improved revenue performance from all concession vendors.
 - B. Parking Capacity Update – Last week the airport had less than 100 spaces available out of all three lots for parking. SP Plus felt we would have filled completely had it not been for several weather-related Allegiant flight cancellations. This week the contractor began blocking off 350 stalls to begin the parking garage project. The Citi Bank lot is available for rental at \$7,500/month over the course of

4 months but we have been unsuccessful in finding anyone willing/able to provide shuttle services.

- C. Parking Garage Construction – Construction barricades have been put in place to clear out 350 stalls with an additional 400 stalls removed in April. Work is scheduled to begin in the lot on April 3rd. We will have a ground breaking ceremony on April 12th at 11:30 am.

5. Old Business –

- A. No Items.

6. New Business –

- A. Award bid to replace a section of water main on the east side of the airfield to ASCO in the amount of \$1,044,721.00. – Bids were opened on Tuesday March 21st for a project to replace a section of water main from just south of the Fed Ex building down to the terminal area. The section of line is over 50 years old and has had numerous breaks in the past few years. Four bids were received with the lowest bidder being ASCO for \$1,044,721.00. Our engineer's estimate was \$919,839.80. Kent Cutler moved and Eric Ellefson seconded a motion to award the bid to ASCO in the amount of \$1,044,721.00. Motion Carried
- B. Task Order with KLJ Engineers to provide Construction Administration for the east-side water main replacement - \$111,347.51 – With the awarded project above, a Task Order has been submitted by KLJ Engineers to provide Construction Administration and Oversight for the project in the amount of \$111,345.51. The project will require on-site facilitation with various groups as the water main will be crossing several general aviation taxi lanes and Hangar Street. Eric Ellefson moved and John Taylor seconded a motion to approve the Task Order with KLJ Engineers for \$111,347.51. Motion Carried.
- C. Approve purchase of gate seating (Gates 1,2, and 3) not to exceed \$210,000. Quotes were received to replace concourse seating in gates 1, 2, and 3. Quotes obtained from Canfield, Innovative, and Arconas. The original budget for replacement was \$150,00 but prices have increased over the past two years. The current low bid to provide all arm rests (240 seats) with cup holders and ½ of the seats with seat charging comes in at \$210,000. Director Letellier has asked Deputy Director Richard King to get a revised price with half the seats with cup-holders and 25% with seat charging to bring the price below \$200,000. Kent Cutler moved and John Taylor seconded a motion to give Director Letellier the authority to make the decision on the seating and not to exceed \$225,000 to be sure we are getting the best available seats and options for our passengers. Motion Carried.

7. Open Segment

None

Eric Ellefson moved and Kent Cutler seconded a motion to adjourned the meeting at 1:06 pm.

Date

Secretary

Next Board Meeting: April 27, 2023 12:00 pm