

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

September 22, 2022

Members Present: Lon Stroschein and John Taylor

Members Present via phone: Eric Ellefson

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Jake Braunagel – KLJ Engineers, Brad Greguson – SP Plus, Elizabeth Hertz-Davenport/Evans Law Firm

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:15 pm.

1. **Minutes-** John Taylor moved and Eric Ellefson seconded a motion to approve the minutes of August 25, 2022 and Special Session of August 25,2022. Motion Carried.
2. **Bills for Approval-** Eric Ellefson moved and John Taylor seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Eric Ellefson moved and John Taylor seconded approval of the Consent Agenda. Motion carried.
 - A. Accept FAA Airport Improvement Grant (CARES Addendum) #3-46-0050-062-2021 in the amount of \$3,041,582.98.
 - B. Approve State Financial Agreement with SD DOT for administration of FAA-AIP Grant #3-46-0050-062-2022.
 - C. Amendment to the Design Task Order with KLJ Engineers to expand the cargo apron - \$26,591.00.
 - D. Task Order with KLJ Engineers to design replacement of east-side water main - \$78,970.54
 - E. Amendment to the Gift & Retail Concessions Agreement with TMP Partnership.
 - F. Amendment to the Advertising Concessions Agreement with Ace Airport Media, LLC.
 - G. Approve travel request for Executive Director and one Board Member to attend the AAAE Annual Aviation Issues Conference, - January 8-12 – Maui, HI.

4. Report by Executive Director-

A. Construction Updates -

- a. Runway 15/33 – They are wrapping the project up and hope to have it open within the week. The Runway is open and most of Alpha Taxiway, with a small section remaining.
- b. Taxiway D/E/F – Taxiway F is open and they are currently working on the edge lights on Delta. Taxiway E has been removed and they are doing final dirt work. Completion date is set for October 1st.
- c. Parking Garage– Access into the long-term lot and construction access continues. The preliminary work will wrap up in mid-October before the primary construction begins in early April.
- d. SRE Building – The concrete in the old cold storage building was poured this week and they are hoping to start the forms next week on the addition to the shop.
- e. Parking Equipment – New equipment install began last week and scheduled to be completed by Sept. 24.

B. Results of Customer Survey conducted by Epicosity. Epicosity conducted a survey of our travelers August 16-18 (on-line survey was available for two weeks). 295 of the surveys were in person and the remaining 206 were conducted on-line which was distributed regionally. The 501 responders identified themselves as 68% leisure, 11% business and 17% both leisure/business travelers. The most important factors when choosing an airport were the availability of destinations, affordability, and close proximity to where they lived. We have asked Epicosity to come back out around the Holiday traveling season to conduct additional surveys.

5. Old Business –

A. None

6. New Business –

- A. Approval to advertise and fund the refresh of the lobby restaurant entrance. Several months ago, we were approached by Sky Dine management about their concerns with the main entrance into the lobby restaurant. The sliding manual gate has seen better days and doesn't fold all the way to securing the restaurant overnight. The nature of the gate allows individuals overnight to climb over the top and into the bar area where items can be taken, TSP has designed an update that will improve the security of the space after hours. The estimate for the work is \$70,000.00. John Taylor moved and Eric Ellefson seconded a motion to move forward with the bidding but to inquire with Sky Dine if they will share the expense of modifying this area. Motion Carried.

B. New LEO Agreement with Minnehaha County Sheriff's Office. Director Letellier has had discussions with the Sheriffs Office over the past few months over the challenges they face in assigning a consistent group of deputies to the airport to provide the required Law Enforcement Officer coverage. Competitive pay and benefits for these officers is an issue which I believe has been addressed with this new agreement. We will be assigned one F.T. Officer and a dedicated P.T. staff with higher pay which will ensure we have quality coverage with adequate supply of officers. John Taylor moved and Eric Ellefson seconded the motion to approve the new agreement with the Minnehaha County Sheriff's Office. Motion Carried.

7. Open Segment
None

Eric Ellefson moved and John Taylor seconded a motion to adjourned the meeting at 1:00 pm.

Date

Secretary

Next Board Meeting: October 27, 2022 12:00 pm